

OLEAN CITY SCHOOL DISTRICT
410 West Sullivan Street
Olean, NY 14760

The Special Meeting of the Board of Education of the City School District of Olean, NY was held on Tuesday, November 13, 2018, at 6:30 p.m. in the High School board room, located at 410 West Sullivan Street, Olean, NY. The meeting was called to order by John Bartimole, President, with a moment of silent prayer or personal reflection. Paul Hessney led the Board of Education in the Pledge of Allegiance to the Flag. The public was invited to attend.

PRESENT:

John Bartimole, President
Frank Steffen, Jr., Vice President
Andrew Caya
Janine Fodor
Paul Hessney
Mary Hirsch-Schena
Ira Katzenstein
Michael Martello
James Padlo

ABSENT:

STAFF PRESENT:

Rick Moore, Superintendent of Schools
Victoria L. Zaleski-Irizarry, District Clerk
Kathy Elser, Business Administrator
Aaron Wolfe, Director of Human Resources
Jen Mahar, District Coordinator of State and Federal Aid Programs
Jen Kless, Director of Curriculum and Instruction
Mike Martel, HS Assistant Principal
Jeff Andreano, HS Principal
Cso Woodworth, Technology Administrator
Matt Perry, Teacher
Rachael Schreiber, Teacher
Jennifer Layton, Account Clerk Typist

OTHERS:

Tom Dinki, OTH
Matthew Droney
Filip Morowski
Alicia Schoening

SPECIAL MEETING
TUESDAY, NOVEMBER 13, 2018
PAGE 2

Moved by F. Steffen, Jr., seconded M. Hirsch-Schena, to approve the revised agenda.

Agenda Approval

Ayes 9

Nays _____

Motion Carried

Public Comments Regarding Agenda Items:

None

Public Comments

Discussion Items:

- a. ESSA – Jen Mahar

Discussion Items

Commendations, Communications:

- a. Congratulations to the following October Harold Dutton Students of the Month: Cassidy Sawyer, Jessica Chastain, Mary Ring, Calista Heister, Brianna Painter, Rebecca Schneider, Rylie Guntow, Jazmine Crivelli, Brielle George, Kya Isaman, Ethyn Hund , Will Mazza, Trevon Johnson and Ava Skiver
- b. Congratulations to Coach Freeman, Coach Shaw and the Varsity Girls' soccer team for capturing the Section 6 Class B1 title
- c. Congratulations to the Varsity Girls' volleyball team who won the Section 6 Class B1 title;
- d. Congratulations to divers Makenna O'Connell, Hannah Vanderhoef, and Sarah Thomas on their top 16 finishes at Sectionals; Makenna finished 11th and Hannah finished 15th in Sectional competition
- e. Congratulations to swimmer Alexis Trietley on her two sectional titles winning the 200 and 100 freestyle events in school record times. Alexis will be traveling to Ithaca College to competing at states at Ithaca College November 16 & 17

Commendations,
Communications

Committee Reports:

- a. Safety Committee – October 3 – given by Mike Martel
- b. Technology Committee – October 4 – given by Cso Woodworth
- c. Buildings and Grounds Committee – October 16 – given by Mary Hirsch-Schena
- d. Audit and Finance Sub Committee – October 18 – given by Mike Martello
- e. School Health Team Committee – November 1 – given by Rick Moore
- f. Operations Committee – November 6 – given by Ira Katzenstein

Committee Report

Superintendent's Report:

- a. OCSD Foundation – NY Gives – November 27th
- b. OCSD Foundation – Night at the Races
- c. National Honor Society Induction
- d. OIMS Awards Assembly
- e. Photo op – new Safety Patrol Officers

Superintendent's
Report

Consent Agenda

Moved by F. Steffen, Jr., seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the following Consent Agenda items:

- a. The Olean Intermediate Middle School's and Olean High School's Student Activity Accounts Quarterly Reports for the period July 1, 2018, through September 30, 2018, be accepted and placed on file.
- b. To appoint the attached list of Conditional and Non-Conditional Substitutes.
- c. To declare the following as surplus items: curriculum and intervention material - ReadWell: PK-Gr. 3 - Copyright 2005-2009 and Language!: Level E & F (only) Copyright 2007-2010; the attached list of technology equipment which will be

SPECIAL MEETING
TUESDAY, NOVEMBER 13, 2018
PAGE 3

recycled; and two sandwich coolers (asset tags A00043646, A00043645) and oven (asset tag A00200176).

Ayes 9

Nays 0

Motion Carried

Moved by M. Martello, seconded by I. Katzenstein, upon the recommendation of Rick Moore, Superintendent of Schools, that the Olean City School District's 2018 Tax Collector's Report on Unpaid Taxes, as prepared by District Tax Collector, Jennifer Layton, be accepted and placed on file.

Unpaid Taxes
Report Accepted

Ayes 9

Nays 0

Motion Carried

Moved by J. Padlo, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the budget transfer over \$50,000.00.

Budget Transfer
Approved

Ayes 9

Nays 0

Motion Carried

Moved by J. Padlo, seconded by P. Hessney, upon the recommendation of Rick Moore, Superintendent of Schools, to approve Elizabeth Leute as a school volunteer for the 2018-2019 school year.

School Volunteer
Approved

Ayes 9

Nays

Motion Carried

Moved by M. Martello, seconded by F. Steffen, Jr., upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Memorandum of Agreement between the Olean City School District and the Olean Educational Support Personnel Association regarding the wage adjustment for a particular unit member.

OESPA MOA Wage
Adjustment
Approved

Ayes 9

Nays

Motion Carried

Moved by M. Hirsch-Schena, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Services Contract between the Olean City School District and Brittney Hutley for the period of November 1, 2018, through June 30, 2019, for Sign Language Interpretation Consultant Services.

Brittney Hutley Sign
Language Service
Contract Approved

2017-2018 Rate
N/A

2018-2019 Rate
\$25.00/hr
Up to 6 hours per day
Maximum of 15 days

Ayes 9

Nays

Motion Carried

Moved by M. Martello, seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, to authorize Shirlee Russell and Karen Griffith to work 7.5 hours per day on December 26 and 27, 2018, under the supervision of the East View Principal, at their hourly rate of pay as of July 1, 2018, to assist in organizing/setting up the newly constructed East View Main Office.

Shirlee Russell and
Karen Griffith
Authorized to Assist
in Setting Up New
EV Main Office

Ayes 9

Nays 0

Motion Carried

Moved by I. Katzenstein, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to authorize Deb Weatherell to work 7.5 hours per day on December 26 and 27, 2018, under the supervision of the East View Principal, at her daily rate of pay per the OTA Contract, to assist in organizing/setting up the newly constructed East View Main Office.

Deb Weatherell
Authorized to Assist
in Setting Up New
EV Main Office

SPECIAL MEETING
TUESDAY, NOVEMBER 13, 2018
PAGE 4

Ayes 9

Nays 0

Motion Carried

Moved by M. Martello., seconded by F. Steffen, Jr., upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Varsity Boys' Baseball Team's Over Night Field Trip to Myrtle Beach, SC from April 20, 2019, through April 27, 2019. Approval is granted with the understanding that all school rules and regulations will be followed. The cost to the school district will be \$1,000. The Superintendent of Schools is authorized to make the final decision, based upon his judgment of safety concerns at the time of the scheduled field trip, whether the field trip will occur.

Varsity Boys'
Baseball Team's
Trip to Myrtle Beach
Approved

Ayes 9

Nays 0

Motion Carried

Moved by M. Hirsch-Schena, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, to grant Jennifer Layton, Account Clerk Typist/Tax Collector, a leave of absence from her position(s) effective November 14, 2018, through August 31, 2019.

Jennifer Layton
Granted Leave of
Absence from
Account Clerk
Typist/Tax Collector
Position(s)

Ayes 9

Nays 0

Motion Carried

Moved by M. Martello, seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the resignation, with regret, of Melissa Adams, Teacher Aide, retroactive to November 12, 2018.

Resignation of
Melissa Adams
Accepted With
Regret

Ayes 9

Nays 0

Motion Carried

Moved by M. Hirsch-Schena, seconded by F. Steffen, Jr., upon the recommendation of Rick Moore, Superintendent of Schools, to accept the resignation, with regret, of Sean Finnerty, Custodian/Buildings and Grounds Maintainer, retroactive to November 12, 2018.

Resignation of
Sean Finnerty
Accepted With
Regret

Ayes 9

Nays 0

Motion Carried

Moved by P. Hessney, seconded by M. Hirsch-Schena, to accept the resignation, with regret, of Bobbi Jo Mitchell, Teacher Aide, retroactive to August 5, 2018.

Resignation of
Bobbi Jo Mitchell
Accepted With
Regret

Ayes 9

Nays 0

Motion Carried

Moved by M. Hirsch-Schena, seconded by M. Martello, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint Marisa Burrows to the JV/Modified Cheerleading Coach position for the 2018-2019 school year at an annual stipend of \$1,374.00.

Marisa Burrows
Appointed JV/
Modified
Cheerleading
Coach

Ayes 9

Nays 0

Motion Carried

Moved by J. Padlo, seconded by I. Katzenstein, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint Terry Burrows to the Modified Boys' Basketball Coach position for the 2018-2019 school year at an annual stipend of \$2,355.00.

Terry Burrows
Appointed Modified
Boys' Basketball
Coach

Ayes 9

Nays 0

Motion Carried

Moved by F. Steffen, Jr., seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint Maria Decerbo to a 10-month, part-time conditional probationary Teacher Aide position, 5.75 hours per day, retroactive to October 23, 2018, at an hourly rate of \$11.80. In accordance with Section 503(18)(b) of the Education Law, this is a conditional appointment and therefore shall not commence until the District has received notification from the Commissioner of Education that the appointee has been conditionally cleared for employment. If the Commissioner of Education notifies the District

Maria Decerbo
Appointed Teacher
Aide

SPECIAL MEETING
TUESDAY, NOVEMBER 13, 2018
PAGE 5

that the appointee has been denied conditional clearance or clearance, the appointment shall terminate immediately without further action by this Board. If the appointee is granted clearance after the receipt of conditional clearance, the appointment shall continue.

Ayes 8

Nays 1
P. Hessney

Motion Carried

Moved by I. Katzenstein, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint Marissa Phillips to a 10-month, part-time conditional probationary Teacher Aide position, 5.75 hours per day, retroactive to October 29, 2018, at an hourly rate of \$11.80. In accordance with Section 503(18)(b) of the Education Law, this is a conditional appointment and therefore shall not commence until the District has received notification from the Commissioner of Education that the appointee has been conditionally cleared for employment. If the Commissioner of Education notifies the District that the appointee has been denied conditional clearance or clearance, the appointment shall terminate immediately without further action by this Board. If the appointee is granted clearance after the receipt of conditional clearance, the appointment shall continue.

Marissa Phillips
Appointed Teacher
Aide

Ayes 8

Nays 1
P. Hessney

Motion Carried

Moved by I. Katzenstein, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint Gloria Rosenthal to a 10-month, part-time conditional probationary Teacher Aide position, 5.75 hours per day, retroactive to October 29, 2018, at an hourly rate of \$11.80. In accordance with Section 503(18)(b) of the Education Law, this is a conditional appointment and therefore shall not commence until the District has received notification from the Commissioner of Education that the appointee has been conditionally cleared for employment. If the Commissioner of Education notifies the District that the appointee has been denied conditional clearance or clearance, the appointment shall terminate immediately without further action by this Board. If the appointee is granted clearance after the receipt of conditional clearance, the appointment shall continue.

Gloria Rosenthal
Appointed Teacher
Aide

Ayes 8

Nays 1
P. Hessney

Motion Carried

Moved by M. Martello, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint Heather Steiner to a 10-month, part-time non-conditional probationary Food Service Helper position, 5.75 hours per day, retroactive to October 29, 2018, at an hourly rate of \$10.40.

Heather Steiner
Appointed Food
Service Helper

Ayes 9

Nays 0

Motion Carried

Moved by M. Hirsch-Schena, seconded by P. Hessney, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint Jennifer Layton to the position of Olean Academy Developer, a position established through a Title IV Grant, from November 14, 2018, through August 31, 2019, with her salary and benefits to continue under her current terms and conditions of employment.

Jennifer Layton
Appointed Olean
Academy
Developer Through
August 31, 2019

Ayes 9

Nays 0

Motion Carried

The board requested that Ms. Layton do a presentation at a board meeting to outline her goals, objectives for the program

SPECIAL MEETING
TUESDAY, NOVEMBER 13, 2018
PAGE 6

Moved by M. Martello, seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, to temporarily appoint Frances M. Steffen as a non-conditional Account Clerk Typist from November 14, 2018, through August 31, 2019 at a rate of \$29.56/hour.

Frances M. Steffen
Appointed
Temporary Account
Clerk Typist

Frank Steffen, Jr. recused himself from the meeting/discussions – Frances Steffen is his wife.

Ayes 8 Nays 0 Recused 1 Motion Carried
F. Steffen, Jr. - spouse

Frank Steffen, Jr. returned to the meeting after the vote.

Informational Items:

Informational Items

- a. BOCES Budget Adjustments
- b. Operations Committee – Tuesday, December 4th at 4:30 pm – OHS Board Room
- c. Safety Committee – Wednesday, December 5th at 3:30 pm – OHS Board Room
- d. Technology Committee – Thursday, December 6th at 3:30 pm – OHS Board Room
- e. Buildings and Grounds Committee – Tuesday, December 11th at 4:30 pm – OHS Board Room
- f. Audit and Finance Sub Committee – Thursday, December 13th at noon – OHS Board Room
- g. Board Building Tour – Tuesday, December 18th at 6:00 pm at OHS
- h. Board Meeting – Tuesday, December 18th at 6:30 pm – OHS Board Room

Moved by J. Fodor, seconded by A. Caya, to adjourn from the Special Meeting and go in to Executive Session in the board room at 7:32 pm for the purpose of discussing: litigation update, contract negotiations and the performance of a particular individual. Kathy Elser invited to attend.

Executive Session

Ayes 9 Nays 0 Motion Carried

Victoria L. Zaleski-Irizarry

District Clerk

Dated: November 20, 2018

Moved by I. Katzenstein, seconded by M. Hirsch-Schena, to adjourn from Executive Session and reconvene to the Special Meeting at 8:05 p.m.

Special Meeting

Ayes 9 Nays 0 Motion Carried

Moved by I. Katzenstein, seconded by M. Hirsch-Schena, RESOLVED, that the Board of Education of the Olean City School District hereby accepts the irrevocable resignation of Michael J. Howard effective December 31, 2018.

Irrevocable
Resignation of
Michael Howard
Accepted

Ayes 9 Nays 0 Motion Carried

Moved by I. Katzenstein, seconded by M. Hirsch-Schena, RESOLVED, that the Board of Education of the Olean City School District hereby authorizes and directs the Superintendent to execute the Agreement with Michael J. Howard.

Superintendent
Authorized and
Directed to Execute
Michael Howard
Agreement

Ayes 9 Nays 0 Motion Carried

SPECIAL MEETING
TUESDAY, NOVEMBER 13, 2018
PAGE 7

Moved by M. Martello, seconded by M. Hirsch-Schena, to adjourn the meeting at 8:011 p.m.

Adjournment

Ayes 9

Nays 0

Motion Carried

Rick Moore

Pro-Tem District Clerk
Dated: November 20, 2018

SPECIAL MEETING
TUESDAY, NOVEMBER 13, 2018
PAGE 8

SPECIAL MEETING
TUESDAY, NOVEMBER 13, 2018
PAGE 9

SPECIAL MEETING
TUESDAY, NOVEMBER 13, 2018
PAGE 10

SPECIAL MEETING
TUESDAY, NOVEMBER 13, 2018
PAGE 11

SPECIAL MEETING
TUESDAY, NOVEMBER 13, 2018
PAGE 12